

**SOUTHERN LEHIGH SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS MEETING**

**Southern Lehigh High School**

**February 27, 2017**

**7:30 p.m.**

**Agenda**



I. OPENING PROCEDURES

- A. *Call to Order*
- B. *Recording of Attendance by the Secretary*
- C. *Pledge of Allegiance*

II. **APPROVAL OF MINUTES OF FEBRUARY 13, 2017**

III. VISITORS

**Business by visitor(s) will be presented for Board consideration as to agenda placement.**

IV. APPROVAL OF CONSENT AGENDA

**Consent agenda items are marked with an asterisk throughout the regular agenda and summarized on a separate sheet.**

V. STUDENTS AND STAFF ACTIVITIES

- A. *Student Recognition*  
**LCTI Skills USA Competition.....Mr. Thomas Ruhf. Asst. Principal**

VI. CURRICULUM

- A. *Student Trip*  
**The Administration recommends approval of the following student trip:  
*Southern Lehigh High School Social Studies Students to participate in an educational trip to Peru, from July 10 to 18, 2018. (VI, A)***

VII. BUSINESS AND FINANCE

- A. *Accounts Payable*  
**\*The Administration recommends approval of the bills to be paid as of February 27, 2017. (VI, A)**

VIII. SUPPORT SERVICES

- A. *Lower Milford Elementary School Property Discussion*  
**The Board will continue discussion on options for use and possible sale of Lower Milford Elementary School property. (VIII, A)**
- B. *Lehigh County Cooperative Diesel Fuel and Gasoline Bid Extension*  
**The Administration recommends acceptance of the Lehigh County Procurement Office recommendation for a one-year extension of the Lehigh County Cooperative Diesel Fuel and Gasoline Bid #16-018. Petroleum Traders Corporation, Fort Wayne, IN, has agreed to hold all diesel and gasoline margins for the first yearly renewal of the contract. The contract approved at the April 25, 2016 Board Meeting will be extended for the period May 1, 2017 to April 30, 2018.**

B. *High School Glycol Installation-Change Order-Credit*

**The Administration recommends approval of High School Glycol Installation, Credit Change Order No. 1, in the amount of \$6000 from JBM Mechanical Inc., 3273 Gun Club Road, Nazareth, PA 18064. The credit change order reduces the contract from \$63,400 to \$57,400 and closes out the project. (VIII, C)**

IX. PERSONNEL

A. *Certificated Staff*

1. *2016-2017 Substitute Teachers*

\*The Administration recommends approval of the following substitute teachers for the 2016-2017 school year:

Rachel DeSimone Elementary K-6

Christina Harrison Social Studies 7-12

2. *Student Teacher*

\*The Administration recommends approval of the following student teacher placement:

Angela Emili, Art Education, Moravian College, with Lynn Yocum, Southern Lehigh Middle School, from February 14, 2017 to April 8, 2017 for student teaching.

B. *Noncertificated Staff*

1. *Unpaid Leave*

\*The Administration recommends approval of unpaid leave of the following staff:

Charise Grube, Assistant Lead Cafeteria Worker, Southern Lehigh High School, March 7 through 9, 2017

Barbara Elsner, Instructional Assistant, Hopewell Elementary School, March 10, 13, 14 and 15, 2017

2. *Resignation*

\*The Administration recommends accepting the resignation of the following staff, effective March 6, 2017:

Kelli Guttman, Cafeteria Worker, Southern Lehigh High School

Kelli Guttman, Substitute Custodian, District

3. *Appointments*

\*The Administration recommends approval of the following staff:

Jennifer Opdycke, Custodian, Southern Lehigh High School, an hourly rate of \$20.80, effective March 13, 2017. Ms. Opdycke will fill the position due to the resignation of *David Miller*.

4. *2017-2018 Substitute Staff*

\*The Administration recommends approval of the following substitute staff for the 2017-2018 school year:

Kyle Gangwere, Substitute Instructional Assistant, an hourly rate of \$16.45

C. *Extra-Curricular Activities*

1. *2016-2017 Subject Area Leader*

\*The Administration recommends approval of Charise Trilling, ESL Subject Area Leader, for the second semester of the 2016-2017 school year, a stipend of \$1280. This is a new position.

2. *Summer Camp Staff*

\*The Administration recommends approval of the following instructors for district-sponsored camps, summer, 2017, an hourly rate of \$44.53:

John McDonald STEAM (Grades 7 and 8)

Lynn Yocum STEAM (Grades 7 and 8)

John McDonald STEM Robotics (Grades 6 and 7)

Kari Bennett STEM (Grades 4 and 5)

Robert Gaugler STEM Robotics (Grades 8 and 9)

Lynn Yocum Art Camp (Grades 5 and 6)

Michael Pauling Makerspace (Grades 7 and 8)

Corry Robbins Makerspace (Grades 7 and 8)

3. *Liberty Trails Staff*

\*The Administration recommends approval of the following staff for the Liberty Trails program, summer, 2017:

Kathleen Kale, Field Leader, a stipend of \$846.48 for the program

Kathleen Kale, Teacher, \$601.56 per week

Lisa Lowry, Field Leader, a stipend of \$846.48 for the program

Lisa Lowry, Teacher, \$601.56 per week

David LeBourgeois, Teacher, \$601.56 per week

David Kohler, Teacher, \$601.56 per week

Judith Miller, Nurse, \$21.49 per hour

4. *Chinese Summer Camp*

\*The Administration recommends approval of Tara Walter, Chinese Summer Camp (Grades 2 and 3) Instructor, an hourly rate of \$44.53.

5. *Kindergarten Summer Camp-Certificated Staff*

\*The Administration recommends approval of the following certificated staff for Kindergarten and Grade 1 (needs based invitation only) Summer Camp, held July 10-21, 2017, an hourly rate of \$44.53:

Sara Hovis

Susan Bryan

Megan Valley

Miri Lynn Steinmetz

6. *Kindergarten Summer Camp-Support*

\*The Administration recommends approval of the following Instructional Assistants for Kindergarten Summer Camp, held July 10-21, 2017, an hourly rate of \$18.76

Linda Wentling

Denise Lounsberry

D. *Athletics*

1. *2016-2017 Volunteer Coaches*

\*The Administration recommends approval of the following volunteer coaches for the 2016-2017 school year:

<u>Matthew Edwards</u>	Baseball
<u>Lynn Hardy</u>	Girls Lacrosse
<u>Eric Stemple</u>	Boys Lacrosse
<u>Beverly Marant</u>	MS Track
<u>Kelli DeCesare</u>	MS Track
<u>Ashley Pope</u>	Girls Lacrosse

2. *2016-2017 Coaches*

\*The Administration recommends approval of the following coach for the 2016-2017 school year:

<u>Michael Bender</u>	Asst. Boys Lacrosse	\$2822.25**
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*\*\*Shared position and stipend*

3. *2017-2018 Coaches*

\*The Administration recommends approval of the following coaches for the 2017-2018 school year (*Stipends listed are for the 2016-2017 school year and will change when stipends for the new school year are determined, effective September 1, 2017*):

<u>Andrew Filler</u>	Head Girls Soccer	\$7895
<u>Matthew Greenawald</u>	Head Golf	\$5407
<u>Justin Kocis</u>	Head Cross Country	\$6273
<u>Donald West, Jr.</u>	Head Girls Volleyball	\$6273
<u>Mark Evans</u>	Head Boys Soccer	\$7895
<u>Adrienne Searfoss</u>	Head Field Hockey	\$7895
<u>Andraea Drabenstott</u>	Head Girls Tennis	\$5407
<u>John Toman</u>	Head HS Football	\$10,816
<u>Michael Feifel</u>	Asst. HS Football	\$5191.20**
<u>Derek Bleiler</u>	Asst. HS Football	\$5191.20**
<u>Charles Sonon</u>	Asst. HS Football	\$5191.20**
<u>Adam Legath</u>	Asst. HS Football	\$5191.20**
<u>Michael Gurdineer</u>	Head MS Football	\$4868
<u>Robert Butterbaugh</u>	Asst. MS Football	\$1622**
<u>Stanley Sroka</u>	Asst. MS Football	\$811**
<u>Adam Glassic</u>	Asst. MS Football	\$811**

*\*\*Shared stipend.*

4. 2018-2018 Volunteer Coaches

\*The Administration recommends approval of the following volunteer coaches for the 2017-2018 school year:

<u>Joseph Cassidy</u>	Football
<u>Brendan Dunne</u>	Football
<u>Zachary Feifel</u>	Football
<u>Rodney Godshall</u>	Football
<u>Christopher Gordon</u>	Football
<u>Brennan Harding</u>	Football
<u>Eugene Legath</u>	Football
<u>Patrick Ludlow</u>	Football
<u>Curtis Reigle</u>	Football
<u>Andrew Shorb</u>	Football
<u>Stephen Sroka</u>	Football
<u>Derek Weedling</u>	Football

X. REPORTS

A. Committee Reports

B. Superintendent's Report.....Mrs. Kathleen T. Evison

XI. OLD BUSINESS

XII. NEW BUSINESS

XII. COMMUNICATIONS

Letters to the Board are included in the Board materials as they are received in the district.

XIV. FOR INFORMATION ONLY

A. Conference Request

The requests for professional conferences are listed in the Board materials by name, conference, location, dates of absence, and cost. (XIV, A)

XV. VISITORS' COMMENTS

XVI. EXECUTIVE SESSION

XVII. OPEN SESSION

XVIII. ADJOURNMENT